**Accompaniment to Government Resolution ,**

**Higher and Technical Education Department No. Resolution No.Misc-2018/C.R.56/18 UNI-1,dated 8 March,2019.**

**Appendix IV**

**Form of Option**

1. I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_substantive/ officiating holder of the post \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the scale of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AGP\_\_\_\_\_\_\_\_\_\_\_\_, in the College / Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby:

\*(i) elect the revised scale fo the post with effect from 1 st January, 2016

\*(ii) elect to continue of the existing scale of my substantive / officiating post mentioned below until :

\*the date of my next increment

\*the date of my subsequent increment

\*raising my pay to Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* 1 Vacate or cease to draw pay in that scale.

\* 2 The option hereby exercised is final and will not be modified at any subsequent date.

Date :- Signature :

Station : Signed before me

Signature :

(Principal of College)

(Received the above declaration)

Date :- Signature : (Head of the Institution)

\*To be scored out, if not applicable

**Accompaniment to Government Resolution,**

**Higher and Technical Education Department No. Resolution No.Misc-2018/C.R.56/18 UNI-1,dated 8 March,2019.**

**UNDERTAKING**

[As per Ministry of Finance (Department of Expenditure) order O.M No.1-5/2016-IC dated 29 th July 2016]

I hereby undertake that any excess payment that may be found to have been made on account of incorrect fixation of pay in the revised pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made to me shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date :- Signature :

Station : Name :

Designation :

College/Institution :

**Accompaniment to Government Resolution,**

**Higher and Technical Education Department No. Resolution No.Misc-2018/C.R.56/18 UNI-1,dated 8 March,2019.**

**AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_ two thousand nineteen betweenShri/Smt/Kum\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AssistantProfessor/Associate Professor/Professor/Assistant Librarian/Deputy Librarian/Assistant Director ,Physical Education and sports / Deputy Director,Physical Education and Sports/Director , Physical Education and Sports Principal of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College/University, Established by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereinafter referred to as “ the Emplyee” (whice expression shall unless the context does not so admit include his/her heirs, executors and administrators of the one Part and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College/Uniersity hereinafter referred to as “the said College/University” of the other Part.

WHEREAS the Employee has been working as a Professor/Associate Professor/Professor/Assistant Librarian/Deputy Librarian/Assistant Director,Physical Education and sports / Deputy Director,Physical Education and Sports/Director , Physical Education and Sports Principal of the said college/University from the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_.

AND WHEREAS the Government of Maharashtra has by Government Resolution, Higher and Technical Education Department, Being No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter referred to as “the said Resolution: a copy whereof is annexed hereto) Sanctioned as scheme for revision of the pay-scales of the University and College teachers and other measures for improving standards in Higher Education.

AND WHEREAS accordingly the said college/ University has agreed to revised the pay scale of the Employee on the

Employee agreeing to accept and duly comply with the terms and conditions laid down by Government of Maharashtra by the said resolution which the Employee has agree to do.

Now this Agreement witness and it is herby agreed and decided by the between Parties hereto as follows:-

1. Agree, accept and duly comply with the terms and conditions specified in the said Government Resolution ;
2. Agree to have these conditions, inserted in the contract of his appointment which he has already executed or which he may have to execute hereafter ;
3. Agree that in the event fo his failure to abide by these conditions he shall ceased to derive beefits of revised pay scales.

In witness whereof Shri/Smt/Kum\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the employee above named has hereto set his/her hand and seal of University has been unto affixed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Members of the managing Committee/Governing Body of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

have set their respective hands the day and year first hereinabove written.

(Sign and name of employee) (Sign of Principal)

Signed and Delivered by

Shri/Smt/Kum \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the Employee above named in the presence of

1. (Name and Sign) 2. (Name and Sign)

OR

Signed and delivered by

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Elc.the present Members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the Managing Committee /Governing body of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the Presence of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accompaniment to Government Resolution,**

**Higher and Technical Education Department No. Resolution No.Misc-2018/C.R.56/18 UNI-1,dated 8 March,2019.**

**PROFORMA FOR FIXATION OF PAY**

**Name of the College/ Institution : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of the teacher : Shri/Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Sr.No** | **Description** | **Relevant Information** |
| 1. | Designation of the post in which pay is to fixed as on January 1,2016\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (latter date) |  |
| 2. | Status (Substantive / officiating ) |  |
| 3 . | Pre-revised Pay Band and Academic Grade Pay or Scale |  |
| 4. | Existing Emoluments as on 01.01.2016 (as per pre-revised scale ) |  |
|  | 1. Basic Pay (Pay in applicable Pay Band plus applicable Academic Grade Pay or Basic Pay) |  |
|  | 1. Dearness Allowance |  |
|  | 1. Existing emoluments (a+b) |  |
| 5. | Basic Pay (Pay in applicable Pay Band plus applicable Academic Grade Pay or Basic Pay) |  |
| 6. | Applicable Level in Pay Matrix Corresponding to Pay Band and Grade Pay or Scale shown at Sr.No 3 |  |
| 7. | Amount arrived at by multiplying basic pay as at Sr.No. 5 by 2.57 |  |
| 8. | Applicable Cell in the Level either equal to or just above the Amount at Sr.No.7 |  |
| 9. | Revised Basic Pay ( as per Sr.No.8) |  |
| 10. | Stepped up pay with reference to the revised pay of Junior, if applicable. Name and pay of the junior also to be indicated distinctly. |  |
| 11. | Revised pay with reference to the Substantive Pay in case where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if Applicable |  |
| 12. | Personal Pay, if any |  |

P.T.O.

13 **Date of Increment Pay after increment in applicable Level of Pay**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Date of Increment | Pay after increment in applicable Level of Pay Matrix | Remarks if any |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |

14. Any other relevant information :

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Date of Increment | Pay after increment in applicable Level of Pay Matrix | Remarks if any |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |

Date : Signature & Designation of Head of Institution

Place :